

FEDERAL PUBLIC SERVICE COMMISSION

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Islamabad, Thursday the 3rd January, 2019

Consolidated Advertisement No. 1/2019

Intending candidates may apply on-line upto **21st January, 2019** for the following vacancies. Also visit FPSC's website for details mentioned in the General Instructions to the candidates.

1. Case No.F.4-1/2019-R (1/2019). **ASSISTANT COMPUTER OFFICER (BS-16), PERMANENT, ARMED FORCES INSTITUTE OF PATHOLOGY, (GHQ MEDICAL DIRECTORATE) MINISTRY OF DEFENCE. MINIMUM QUALIFICATION/ EXPERIENCE:** Second Class or Grade 'C' Master's Degree in Computer Science/ Information Technology or equivalent qualification from a University recognized by the Higher Education Commission. OR (i) Second Class or Grade 'C' Bachelor's Degree in Computer Science/ Information Technology or equivalent qualification from a University recognized by the Higher Education Commission. (ii) Two (2) years post qualification experience in Computer/ IT related field. **AGE LIMIT: 20-28 years plus five (5) years general relaxation in upper age limit. NUMBER OF VACANCIES = ONE (1). DOMICILE/QUOTA: Punjab.** (Both male and female candidates are eligible).
Closing date.....21.1.2019
2. Case No.F.4-3/2019-R (1/2019). **SENIOR SCIENTIFIC ASSISTANT (BS-16), PERMANENT, NAVAL HEADQUARTERS, MINISTRY OF DEFENCE. MINIMUM QUALIFICATION:** Second Class or Grade 'C' Bachelor's Degree in Science with Chemistry/Chemical Technology. **EXPERIENCE:** Three (3) years post qualification experience in the field of prescribed qualification. **AGE LIMIT: 20-28 years plus five (5) years general relaxation in upper age limit. NUMBER OF VACANCIES = ONE (1). DOMICILE/QUOTA: Punjab.** (Both male and female candidates are eligible).
Note: Finally shortlisted candidates will be called for Psychological Assessment & Interview.
Closing date.....21.1.2019
3. Case No.F.4-4/2019-R (1/2019). **ASSISTANT SCIENTIFIC OFFICER (BS-17), PERMANENT, ARMED FORCES INSTITUTE OF PATHOLOGY, (GHQ MEDICAL DIRECTORATE) MINISTRY OF DEFENCE. MINIMUM QUALIFICATION/ EXPERIENCE:** (i) Second Class or Grade 'C' M.Sc. Degree in Chemistry/ Biochemistry/ Microbiology or equivalent qualification from a University recognized by the Higher Education Commission. (ii) Two (2) years post qualification experience of Research/ Analysis/ Laboratory work in the relevant subject. **AGE LIMIT: 22-30 years plus five (5) years general relaxation in upper age limit. NUMBER OF VACANCIES = TWO (2). DOMICILE/QUOTA: Punjab.** (Both male and female candidates are eligible).
Closing date.....21.1.2019

4. Case No.F.4-5/2019-R (1/2019). **ELECTRICAL ENGINEER (BS-16), PERMANENT, ARMED FORCES INSTITUTE OF PATHOLOGY, (GHQ MEDICAL DIRECTORATE) MINISTRY OF DEFENCE.** **MINIMUM QUALIFICATION:** (i) Second Class or Grade ‘C’ B.E (Electrical/ Electronics) or equivalent qualification in Electro Medical Engineering from a University recognized by the Higher Education Commission. (ii) Registration with P.E.C. OR (i) Three (3) years post Matric diploma in Electro Medical/ Electrical/ Electronics. (ii) Two (2) years post qualification experience in Electro-Medical field. **AGE LIMIT:** 20-28 years **plus five (5) years general relaxation in upper age limit.** **NUMBER OF VACANCIES** = ONE (1). **DOMICILE/ QUOTA:** **Punjab.** (Both male and female candidates are eligible).
Closing date.....21.1.2019
5. Case No.F.4-6/2019-R (1/2019). **JOINT ESTATE OFFICER (ACCOUNTS) (BS-17), TEMPORARY, ESTATE OFFICE MANAGEMENT, MINISTRY OF HOUSING & WORKS.** **MINIMUM QUALIFICATION/ EXPERIENCE:** Second Class or Grade ‘C’ Master’s Degree in Commerce/ Business Administration (Finance/Accounts) or equivalent from a recognized university. OR SAS qualified with 3 years post qualification experience in Accounts matters. **AGE LIMIT:** 22-30 years **plus five (5) years general relaxation in upper age limit.** **NUMBER OF VACANCIES** = TWO (2). **DOMICILE/QUOTA:** **Punjab=One** and **Khyber Pakhtunkhwa=One.** (Both male and female candidates are eligible).
Closing date.....21.1.2019
6. Case No.F.4-7/2019-R (1/2019). **JOINT ESTATE OFFICER (GENERAL) (BS-17), TEMPORARY, ESTATE OFFICE MANAGEMENT, MINISTRY OF HOUSING & WORKS.** **MINIMUM QUALIFICATION/EXPERIENCE:** (i) Second Class or Grade ‘C’ Master’s Degree in Economics/ Mathematics/ Statistics/ Business Administration/ Commerce/ Public Administration or equivalent from a University recognized by the HEC. (ii) Three (3) years post qualification experience in a Government/ Autonomous organization in Estate matters. **AGE LIMIT:** 22-30 years **plus five (5) years general relaxation in upper age limit.** **NUMBER OF VACANCIES** = THREE (3). **DOMICILE/ QUOTA:** **Merit=One** and **Punjab=Two** (Open Merit=One and Women quota=One). (Both male and female candidates are eligible).
Closing date.....21.1.2019
7. Case No.F.4-9/2019-R (1/2019). **PREVENTIVE OFFICER (BS-16), PERMANENT, REVENUE DIVISION, FEDERAL BOARD OF REVENUE.** **MINIMUM QUALIFICATION AND PHYSICAL STANDARD OF FITNESS:** (i) Second Class or Grade ‘C’ Bachelor’s Degree from a recognized university with Economics, Commerce, Statistics, Accounting, Computer Science, Law, Pharmacy, Chemistry or Physics as one of the subjects or B.Sc Engineering in any specialty. (ii) Computer literacy up to the level of MS Word, MS Power Point and MS Excel. (iii) **MINIMUM HEIGHT:** (a) **FOR MALE:** 5’-6” (b) **FOR FEMALE:** 5’-2”. (iv) **MINIMUM CHEST MEASUREMENT:** 32”-33.5” **AGE LIMIT:** 20-28 years **plus five (5) years general relaxation in upper age limit.** **NUMBER OF VACANCIES** = SIXTY (60). **DOMICILE/QUOTA:** **Merit=Five, Punjab=Thirty** (Open Merit=Twenty Five, Women quota=Three and Minorities/ Non-Muslim quota= Two), **Sindh(Rural)=Seven** (Open Merit=Six and Women quota=One), **Sindh(Urban)=Five** (Open Merit=Four and Women quota=One), **Khyber Pakhtunkhwa=Seven** (Open Merit=Six and Women quota=One), **Balochistan=Three, GBFATA=Two** and **AJK= One.** (Both male and female candidates are eligible).
Closing date.....21.1.2019

8. Case No.F.4-10/2019-R (1/2019). **ASSISTANT PRIVATE SECRETARY (BS-16), TEMPORARY, LIKELY TO BE PERMANENT, NATIONAL HIGHWAYS & MOTORWAY POLICE, MINISTRY OF COMMUNICATIONS.** MINIMUM QUALIFICATION: (i) Second Class or Grade 'C' Bachelor's degree from a University recognized by HEC. (ii) Minimum shorthand speed: 100 w.p.m. and typing speed: 50 w.p.m. (iii) Must be computer literate. AGE LIMIT: 20-28 years **plus five (5) years general relaxation in upper age limit.** NUMBER OF VACANCIES=ONE (1). DOMICILE/ QUOTA **Khyber Pakhtunkhwa.** (Both male and female candidates are eligible).
Note: Computer literacy means proficiency in M.S Office (M.S Word, Power Point & Excel).
Closing date.....17.12.2018
9. Case No.F.4-11/2019-R (1/2019). **COMPUTER OPERATOR (BS-16), TEMPORARY, LIKELY TO BE PERMANENT, NATIONAL HIGHWAYS & MOTORWAY POLICE, MINISTRY OF COMMUNICATIONS.** MINIMUM QUALIFICATION: Second Class or Grade 'C' Bachelor's Degree in Computer Science. AGE LIMIT: 20-28 years **plus five (5) years general relaxation in upper age limit.** NUMBER OF VACANCIES = FIFTY FIVE (55) DOMICILE/ QUOTA: **Merit**=Five, **Punjab**=Twenty Seven (Open Merit=Twenty Four, Women quota=Two and Minorities/ Non-Muslim quota=One), **Sindh(Rural)**=Five, **Sindh(Urban)**=Five (Open Merit=Four and Women quota=One), **Khyber Pakhtunkhwa**=Seven (Open Merit=Six and Minorities/ Non-Muslim quota=One), **Balochistan**=Three, **GBFATA**=Two (Open Merit=One and Women quota=One) and **AJK**= One (Both male and female candidates are eligible).
Closing date.....21.1.2019
10. Case No.F.4-12/2019-R (1/2019). **ACCOUNTANT (BS-16), TEMPORARY, LIKELY TO BE PERMANENT, NATIONAL HIGHWAYS & MOTORWAY POLICE, MINISTRY OF COMMUNICATIONS.** MINIMUM QUALIFICATION: Second Class or Grade 'C' Bachelor's Degree in Commerce OR Qualified as SAS/AAT (PIPFA); OR Professional Examination of Institute of Cost and Management Accountants of Pakistan (ICMAP)/ Foundation Examination of Institute of Chartered Accountants of Pakistan. AGE LIMIT: 20-28 years **plus five (5) years general relaxation in upper age limit.** NUMBER OF VACANCIES = NINE (9). DOMICILE/ QUOTA: **Punjab**=Four, **Sindh(Rural)** =One, **Sindh(Urban)**=One, **Khyber Pakhtunkhwa**=One, **Balochistan**=One and **AJK**=One (Both male and female candidates are eligible).
Closing date.....21.1.2019
11. Case No.F.4-13/2019-R (1/2019). **COMPUTER PROGRAMMER (BS-17), TEMPORARY, LIKELY TO BE PERMANENT, NATIONAL HIGHWAYS & MOTORWAY POLICE, MINISTRY OF COMMUNICATIONS.** MINIMUM QUALIFICATION: Second Class or Grade 'C' Master's Degree in Computer Science. OR Second Class or Grade 'C' Bachelor's degree in Computer Engineering. AGE LIMIT: 22-28 years **plus five (5) years general relaxation in upper age limit.** NUMBER OF VACANCIES = ONE (1). DOMICILE/ QUOTA: **Khyber Pakhtunkhwa.** (Both male and female candidates are eligible).
Closing date.....21.1.2019
12. Case No.F.4-14/2019-R (1/2019). **ACCOUNTS OFFICER (BS-17), TEMPORARY, LIKELY TO BE PERMANENT, NATIONAL HIGHWAYS & MOTORWAY POLICE, MINISTRY OF COMMUNICATIONS.** MINIMUM QUALIFICATION: (i) Second class or Grade 'C' Bachelor's degree. (ii) Qualified as SAS/ AAT (PIPFA)/ Professional Examination of Institute of Cost and Management Accountants of Pakistan (ICMAP)/ Foundation Examination of Institute of Chartered Accountants of Pakistan. OR Second Class or Grade 'C' Master's degree in Commerce/ Business Administration with Accounting as one of the subjects. AGE LIMIT: 21-30 years **plus five (5) years general relaxation in upper age limit.** NUMBER OF VACANCIES= ONE (1). DOMICILE/ QUOTA: **Khyber Pakhtunkhwa.** (Both male and female candidates are eligible).
Closing date.....21.1.2019

13. Case No.F.4-15/2019-R (1/2019). **INSPECTOR CUSTOMS/ INTELLIGENCE OFFICER (BS-16), PERMANENT, REVENUE DIVISION, FEDERAL BOARD OF REVENUE.** **MINIMUM QUALIFICATION/ PHYSICAL STANDARD OF FITNESS:** (i) Second Class or Grade ‘C’ Bachelor’s Degree from a recognized university with Economics, Commerce, Statistics, Accounting, Computer Science, Law, Pharmacy, Chemistry or Physics as one of the subjects or B.Sc Engineering in any specialty. (ii) **MINIMUM HEIGHT:** (a) **FOR MALE:** 5’-6” (b) **FOR FEMALE:** 5’-2”. (iii) **MINIMUM CHEST MEASUREMENT:** 32”-33.5” (iv) Computer literacy up to the level of MS Word, MS Power Point and MS Excel. **AGE LIMIT:** 20-28 years **plus five (5) years general relaxation in upper age limit.** **NUMBER OF VACANCIES** = ONE HUNDRED AND FIFTY EIGHT (158). **DOMICILE/QUOTA:** **Merit**=Twelve, **Punjab**=Seventy Nine (Open Merit=Sixty Seven, Women quota=Eight and Minorities/ Non-Muslim quota= Four), **Sindh(Rural)**=Eighteen (Open Merit=Fifteen, Women quota=Two and Minorities/ Non-Muslim quota= One), **Sindh(Urban)**=Twelve (Open Merit=Eleven and Minorities/ Non-Muslim quota= One) , **Khyber Pakhtunkhwa**=Nineteen (Open Merit=Sixteen, Women quota=Two and Minorities/ Non-Muslim quota= One), **Balochistan**=Nine (Open Merit=Eight and Minorities/ Non-Muslim quota= One), **GBFATA**=Six and **AJK**= Three. (Both male and female candidates are eligible).
Closing date.....**21.1.2019**
14. Case No.F.4-16/2019-R (1/2019). **APPRAISING/VALUATION OFFICER (BS-16), PERMANENT, REVENUE DIVISION, FEDERAL BOARD OF REVENUE.** **MINIMUM QUALIFICATION:** (i) Second Class or Grade ‘C’ Bachelor’s Degree from a recognized university with Economics, Commerce, Statistics, Accounting, Computer Science, Law, Pharmacy, Chemistry or Physics as one of the subjects or B.Sc Engineering in any specialty. (ii) Computer literacy up to the level of MS Word, MS Power Point and MS Excel. **AGE LIMIT:** 20-28 years **plus five (5) years general relaxation in upper age limit.** **NUMBER OF VACANCIES** = FIFTY ONE (51). **DOMICILE/QUOTA:** **Merit**=Four, **Punjab**=Twenty Six (Open Merit=Twenty Two, Women quota=Three and Minorities/ Non-Muslim quota= One), **Sindh(Rural)**=Six (Open Merit=Four, Women quota=One and Minorities/ Non-Muslim quota= One), **Sindh(Urban)**=Four, **Khyber Pakhtunkhwa**=Six (Open Merit=Five and Minorities/ Non-Muslim quota= One), **Balochistan**=Three (Open Merit=Two and Women quota=One) and **GBFATA**=Two(Open Merit=One and Minorities/ Non-Muslim quota= One). (Both male and female candidates are eligible).
Closing date.....**21.1.2019**
15. Case No.F.4-17/2019-R (1/2019). **DEPUTY ARMAMENT SUPPLY OFFICER (BS-18), PERMANENT, PAKISTAN NAVY, MINISTRY OF DEFENCE.** **MINIMUM QUALIFICATION** Second Class or Grade ‘C’ Master’s Degree in Chemistry/ Physics. **EXPERIENCE:** Five (5) years post qualification experience in Explosives/ Dangerous Cargoes/ Petroleum/ Oils/ Lubricants. **AGE LIMIT:** 25-35 years **plus five (5) years general relaxation in upper age limit.** **NUMBER OF VACANCIES** = Three (3). **DOMICILE/ QUOTA:** **Punjab**=Two (Open merit=One and Women quota=One) and **Sindh(Urban)**=One. (Both male and female candidates are eligible).
Note: Finally shortlisted candidates will be called for Psychological Assessment & Interview.
Closing date.....**21.1.2019**
16. Case No.F.4-18/2019-R (1/2019). **STAFF WELFARE OFFICER (LADY) (BS-17), PERMANENT, NAVAL HEADQUARTERS, MINISTRY OF DEFENCE.** **MINIMUM QUALIFICATION:** Second Class or Grade ‘C’ Master’s Degree in Social Work/ Sociology/ Anthropology. **EXPERIENCE:** Two (2) years post qualification experience in Social/ Welfare Works. **AGE LIMIT:** 22-30 years **plus five (5) years general relaxation in upper age limit.** **NUMBER OF VACANCIES** = One (1). **DOMICILE/QUOTA:** **Sindh (Rural).**
Note: Finally shortlisted candidates will be called for Psychological Assessment & Interview.
Closing date.....**21.1.2019**

17. Case No.F.4-19/2019-R (1/2019). **LECTURER/ INSTRUCTOR (COMPUTER SCIENCE) (BS-17), PERMANENT, MILITARY COLLEGE JHELUM, MINISTRY OF DEFENCE.** **MINIMUM QUALIFICATION:** Second Class or Grade ‘C’ Master’s degree in the relevant subject from a University recognized by HEC. **AGE LIMIT:** 22-30 years **plus five (5) years general relaxation in upper age limit.** **NUMBER OF VACANCIES** = ONE (1). **DOMICILE/QUOTA:** **Sindh(Rural).** (Both male and female candidates are eligible).
Closing date.....21.1.2019
18. Case No.F.4-21/2019-R (1/2019). **AGRICULTURE OFFICER (BS-17 PLUS 25% SPECIAL PAY), PERMANENT, AGRICULTURE DEPARTMENT, GILGIT BALTISTAN, MINISTRY OF KASHMIR AFFAIRS AND GILGIT BALTISTAN.** **MINIMUM QUALIFICATION/ EXPERIENCE:** Second Class or Grade ‘C’ M.Sc. Agriculture OR Second Class or Grade ‘C’ B.Sc (Hons) Agriculture (4 years Course after F.Sc). **MAXIMUM AGE:** 28 years **plus five (5) years general relaxation in upper age limit.** **NUMBER OF VACANCIES**=ONE (1). **DOMICILE/ QUOTA:** **Gilgit Baltistan** (Minorities/Non-Muslims quota). (Both male and female candidates are eligible)
Closing date.....21.1.2019
19. Case No.F.4-22/2019-R (1/2019). **ASSISTANT PRIVATE SECRETARY (BS-16), PERMANENT, MINISTRY OF NATIONAL HEALTH SERVICES, REGULATIONS & COORDINATION.** **MINIMUM QUALIFICATION:** (i) Second Class or Grade ‘C’ Bachelor’s degree from a University recognized by HEC. (ii) Minimum shorthand speed: 100 w.p.m. and typing speed: 50 w.p.m. (iii) Must be computer literate. **AGE LIMIT:** 20-28 years **plus five (5) years general relaxation in upper age limit.** **NUMBER OF VACANCIES** =TWO (2). **DOMICILE/ QUOTA:** **Punjab** (Women quota)=One and **Sindh(Urban)**= One. (Against Sindh(urban) quota both male and female candidates are eligible).
Note: Computer literacy means proficiency in M.S Office (M.S Word, Power Point & Excel).
Closing date.....21.1.2019
20. Case No.F.4-23/2019-R (1/2019). **INSPECTOR GENERAL OF FORESTS (BS-21), PERMANENT, MINISTRY OF CLIMATE CHANGE.** **MINIMUM QUALIFICATION/ EXPERIENCE:** (i) Second Class or Grade ‘C’ B.Sc. (Hons) Forestry/ M.Sc. Forestry. (ii) Twenty two (22) years post qualification experience in the field of Forestry and Wildlife. **MAXIMUM AGE:** 50 years **plus five (5) years general relaxation in upper age limit (Note: Age relaxation beyond the age of 55 years is neither admissible to Government Servant nor to other categories).** **NUMBER OF VACANCIES**=ONE (1). **DOMICILE/ QUOTA:** **Sindh(Rural).** (Both male and female candidates are eligible).
Closing date.....21.1.2019
21. Case No.F.4-24/2019-R (1/2019). **ASSISTANT PRIVATE SECRETARY (BS-16), PERMANENT, MILITARY FINANCE WING, FINANCE DIVISION.** **MINIMUM QUALIFICATION:** (i) Second Class or Grade ‘C’ Bachelor’s degree from a University recognized by HEC. (ii) Minimum shorthand speed: 100 w.p.m. and typing speed: 50 w.p.m. (iii) Must be computer literate. **AGE LIMIT:** 20-28 years **plus five (5) years general relaxation in upper age limit.** **NUMBER OF VACANCIES**=ONE (1). **DOMICILE/ QUOTA:** **Balochistan.** (Both male and female candidates are eligible).
Closing date.....21.1.2019

22. Case No.F.4-25/2019-R (1/2019). **PATROL OFFICER (BS-14) TEMPORARY, LIKELY TO BE PERMANENT, NATIONAL HIGHWAYS & MOTORWAY POLICE, MINISTRY OF COMMUNICATIONS.** MINIMUM QUALIFICATION AND PHYSICAL STANDARD OF FITNESS: (i) Second Class or Grade‘C’ Bachelor’s Degree. (ii) MINIMUM HEIGHT: (a) FOR MALE: 5’-8” (b) FOR FEMALE: 5’-4” (For candidates of Balochistan height is relaxable by 2” for male and by 1” for female). (iii) MINIMUM CHEST MEASUREMENT: 33”-35” (Relaxable by 1”). (iv) Car and Motorcycle driving proficiency required. AGE LIMIT: 18-25 years **plus five (5) years general relaxation in upper age limit (No further age relaxation beyond 30 years is admissible for any category including Government Servants).** NUMBER OF VACANCIES=TWO HUNDRED AND THIRTY FOUR (234). DOMICILE/ QUOTA: **Merit**=Eight, **Punjab**= Fifty eight (Open merit=Forty nine, Women quota=Six and Minorities/Non-Muslims quota=Three), **Sindh(Rural)**=Thirteen (Open merit=Eleven, Women quota=One and Minorities/Non-Muslims quota=One), **Sindh (Urban)**= Nine (Open merit=Eight and Women quota= One), **Khyber Pakhtunkhwa**=Fourteen (Open merit=Twelve and Women quota=Two), **Balochistan**=One hundred and twenty six (Open merit=One hundred and six, Women quota=Thirteen and Minorities/ Non-Muslims quota= Seven), **GBFATA**=Four (Open merit=Three and Women quota=One) and **AJK**=Two. (Both male and female candidates are eligible).

NOTE: - The Eligibility of shortlisted candidates with regard to (i) Physical Standard of Fitness (ii) Car and Motorcycle driving proficiency as advertised will be determined on the basis of Medical Examination and driving test to be arranged/ conducted by the NH&MP as and when required.

Closing date.....21.1.2019

23. Case No.F.4-26/2019-R (1/2019). **PATROL OFFICER (FOR DEPARTMENTAL EMPLOYEES OF NH & MP), (BS-14) TEMPORARY, LIKELY TO BE PERMANENT, NATIONAL HIGHWAYS & MOTORWAY POLICE, MINISTRY OF COMMUNICATIONS.** MINIMUM QUALIFICATION AND PHYSICAL STANDARD OF FITNESS: (i) Second Class or Grade‘C’ Bachelor’s Degree. (ii) MINIMUM HEIGHT: (a) FOR MALE: 5’-8” (b) FOR FEMALE: 5’-4” (For candidates of Balochistan height is relaxable by 2” for male and by 1” for female). (iii) MINIMUM CHEST MEASUREMENT: 33”-35” (Relaxable by 1”). (iv) Car and Motorcycle driving proficiency required. AGE LIMIT: 18-25 years **plus five (5) years general relaxation in upper age limit.** NUMBER OF VACANCIES=ONE HUNDRED AND NINETY SIX (196). ELIGIBILITY CRITERIA: The posts of Patrol Officer (BS-14) against departmental quota are reserved for Selection from amongst graduate APOs/ JPOs of National Highways & Motorway Police.

NOTE: - The Eligibility of shortlisted candidates with regard to (i) Physical Standard of Fitness (ii) Car and Motorcycle driving proficiency as advertised will be determined on the basis of Medical Examination and driving test to be arranged/ conducted by the NH&MP as and when required.

Closing date.....21.1.2019

24. Case No.F.4-31/2019-R (1/2019). **RESEARCH OFFICER (BS-17), TEMPORARY, LIKELY TO BE CONTINUED, POLICY WING, MINISTRY OF PETROLEUM AND NATURAL RESOURCES.** MINIMUM QUALIFICATION: Second Class or Grade ‘C’ Master’s degree in Economics/ Commerce/ Statistics/ Business Administration/ Public Administration. AGE LIMIT: 22-28 years **plus five (5) years general relaxation in upper age limit.** NUMBER OF VACANCIES=ONE (1). DOMICILE/ QUOTA: **GBFATA.** (Both male and female candidates are eligible).

Closing date.....21.1.2019

IMPORTANT INSTRUCTIONS FOR SUBMISSION OF APPLICATIONS

1.	<p><u>Observance of General Instructions:</u></p> <p>In all cases eligibility of the candidates shall be determined as per Commission's policy laid down in General Instructions displayed at FPSC's Website. Candidates are advised to go through the said General Instructions to update themselves before applying.</p>
2.	<p><u>Procedure to apply:</u></p> <p>(i) All applications must be submitted online through FPSC's website www.fpsc.gov.pk.</p> <p>(ii) Candidates may edit on-line applications only once within the closing date in order to rectify any error/ omission etc.</p> <p>(iii) Information claimed in on-line application form will be treated as final.</p> <p>(iv) Subsequent claims of experience, earlier not given in on-line form, are considered afterthought and an attempt to become eligible. Such subsequent claims shall not be accepted.</p> <p>(v) Detailed General Instructions/ guidelines to apply online are available on the website.</p> <p>(vi) No hardcopy of online application is required from the applicants.</p> <p>(vii) Those applicants who do not have access to internet facility, are allowed to submit their applications <u>on or before the closing date</u>, addressed to Secretary FPSC on <u>plain paper</u> giving detailed particulars in the light of prescribed conditions for the post applied for, intimating difficulties in submission of online applications. Such applications will be accepted subject to approval of the Commission.</p>
3.	<p><u>Application Fee:</u></p> <p>(i) The rate of fee for various posts is:- BS-14, BS-16 & 17 = Rs. 300/- ; BS 18= Rs. 750/- ; BS-19 = Rs. 1200/- ; BS-20 and above= Rs. 1500/-</p> <p>(ii) The fee may be deposited on or before the closing date in the nearest Government treasury or in a branch of National Bank of Pakistan or in a State treasury authorized to transact business on behalf of Government under head "<u>C02101-ORGANS OF STATE EXAMINATION FEE REALIZED BY FPSC</u>". Bank draft / Cheque/ Postal Order is not acceptable</p> <p>(iii) Original T.R may be preserved and provided to the supervisory staff at the time of test/ examination at the Center given in Admission Certificates. Photocopy or Bank Scroll is not acceptable.</p> <p>(iv) T.R may not be sent to FPSC in advance but provided at the time of test/ exam or when asked for.</p>
4.	<p><u>Relaxation in Upper Age Limit:</u></p> <p>Maximum age limit as prescribed under the Recruitment Rules shall be relaxed in pursuance of initial Appointment to Civil Posts (Relaxation of Upper Age Limit) Rules, 1993 (as amended from time to time). The detail is given at para-6 of General Instructions available at FPSC's website www.fpsc.gov.pk</p>
5.	<p><u>Shortlisting criteria for interview:</u></p> <p>The candidates will be shortlisted for interview as per policy of the Commission contained in para -16 (A,B&C) of General Instructions.</p>

6.	<p><u>Documents required from the candidates:</u></p> <p>(i) After the test/ exam, on the basis of results, the candidates who are on higher merit positions in respective quota would be asked to furnish the attested copies of requisite documents viz: two photographs, Matric, Intermediate certificates, Bachelor's, Master's, M.Phil, Ph.D Degrees, CNIC, Experience Certificate(where required) showing nature of job/ detailed job description issued by an authorized officer of the Ministry/Division/Department concerned, Domicile Certificate, Departmental Permission Certificate (in case of government servant) as well as Original TR (in non-test cases) etc. <u>within 15 days of the Notice from FPSC by post, SMS and E-mail.</u></p> <p>(ii) Wherever an equivalence of the required degree is to be claimed by a candidate, an equivalence certificate issued by HEC may be furnished to FPSC to authenticate the claim.</p> <p>(iii) Experience from Firms/ Companies/ Institutions/ Organizations/ Banks/ NGOs etc., will be accepted if these are well known nationally or internationally, have appropriately been registered/ incorporated with concerned government department/ institution for doing business, maintain office (s) and have proper registration number/ Reference number, where applicable.</p> <p>(iv) The candidates who fail to furnish the requisite documents within <u>stipulated time or furnish incorrect/incomplete information, their candidature shall be liable to rejection.</u> Therefore, they are advised to keep their documents ready for submission to FPSC by the due date.</p> <p>(v) From requisition of documents it should not be presumed that the candidate has been shortlisted for interview as his/her eligibility is to be determined in view of documents and merit position.</p>
7.	Eligibility of the candidates in all respects shall be reckoned upto the closing date.
8.	<p><u>Admission Certificate:</u></p> <p>Admission Certificate for Screening (MCQ's Test) for BS-14, BS-16 & 17 posts and Written (Descriptive Test) for BS-18 & above posts, will be placed on the website of FPSC i.e. www.fpsc.gov.pk on 15th March, 2019. Candidates are advised to frequently visit this website for the updates. They will be intimated through SMS as well. However, no information in this regard shall be sent through post.</p>
9.	<p><u>Conduct of Test:</u></p> <p>(i) It will be mandatory for the candidates to bring original CNIC, Treasury Receipt and downloaded copy of Admission Certificate at the time of Screening/ Written Test.</p> <p>(ii) Without original Treasury Receipt candidates would not be allowed entry in the Examination Hall. Photocopy of T.R/ Bank Scroll would not be accepted. Candidates are advised to preserve the original T.R so as to avoid any inconvenience at the time of entry in the Examination Halls.</p> <p>(iii) The Screening (MCQ)/Written (Descriptive) Test for Consolidated Advt. No. 1/2019 will tentatively be held from 31st March, 2019 onwards. Such tests can however be conducted earlier also in case of limited number of candidates.</p> <p>(iv) For the post of Assistant Private Secretary (BS-16), candidates will be called for Test at Islamabad, Lahore, Karachi, Peshawar and Quetta centers only, if sufficient number of candidates at each center are available. Only those who qualify the Typing Test will be allowed to appear in Shorthand & Computer literacy tests.</p>
10.	<u>Change of Centre:</u> No request for change of centre shall be entertained.
11.	<u>Closing Date</u> for submission of applications is <u>Monday, 21st January, 2019.</u>

RAMIZ AHMAD
DIRECTOR GENERAL (RECTT.)
FEDERAL PUBLIC SERVICE COMMISSION